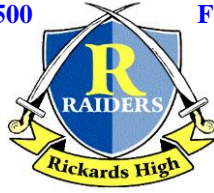


JAMES S. RICKARDS HIGH SCHOOL

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Dr. Deborah Barnes, AP – Curriculum
Mr. Sam Striplin, AP–Administration/Discipline
Mr. Chris Cowart, AP– Facilities/Attendance
Mr. Andrew Thomas, Dean of Students
Ms. Claudette Farmer, Athletic Director

Dr. Joe Williams, IB Coordinator
Mrs. Melissa Cooper, AP Coordinator
Mr. Earl Hankerson, AVID/CTE Coordinator
Mrs. Victoria Williams, IB Dean
Mr. Harold Edwards, Assistant Athletic Director

Mr. Douglas Cook, Principal

UNDERCLASSMEN

2022-2023 Second Semester Final Exam Attendance Exemption Parent Permission Form

Dear Parent/Guardian,

Your child, _____, is enrolled in _____ and is eligible to exempt his/her second semester exam for this course based on the criteria below.

Teacher's Signature: _____ Class Period: _____

EXAM EXEMPTION CRITERIA

Students, with parent permission, may elect to exempt non-core semester examinations if the following conditions have been met:

1. The student has earned an "A" for both the third and fourth 9-weeks in the course. (Any non-core teacher who has informed students in writing at the beginning of the semester that an exam is required may elect to require students to take semester exams, regardless of the grade earned.)
2. The student **has not had an in-school or out-of-school suspension.**
3. The student did not enter James S. Rickards High School after the beginning of the semester. (Students entering after the beginning of the semester must take the exam.)
4. The student is in a class which is **NOT** an English, Mathematics, Science, Social Studies, or Foreign Language class.

Because your child may rely on school bus transportation or has yet to be licensed to drive to school, your child must either attend the administration of the exam, leave campus during the time designated for the exempted exam, or report to the cafeteria during exam time. Attendance will be updated accordingly. If your child does not attend school during the exempted exam period, it is expected that you will take full responsibility for your

child's transportation needs and will provide transportation for her/him to arrive late or to leave campus early on the designated date of the exam.

By signing this form, you give permission for your child to exempt the non-core exam for which she/he is eligible and take full responsibility for your child leaving campus.

My child will (choose one): attend the exam. leave campus. report to the cafeteria.

This form **must be signed by the Parent and/or Guardian** and returned to the classroom teacher no later than **May 17, 2023**, in order to have the attendance excused.

Print Parent/Guardian Name Parent/Guardian Signature Date